

4. Conference Organisation

Venue

The conference takes place in the conference room of the “Haus der Geschichte des Ruhrgebiets” in Bochum. This institution is not located at the university campus (in the city’s south), but rather in the city center, vis-à-vis the theater (‘Schauspielhaus’), which, should you be in doubt, every Bochum citizen will know how to direct you to. The nearest underground tramway station also is called ‘Schauspielhaus’. A limited number of parking spaces is available near the ‘Haus der Geschichte’. For those arriving by train, the venue place is located in less than ten minutes walking distance, taking the rear exit of the main station. A [map](#) is available at the homepage of the Institute for Social Movements.

Accommodation

For all participants rooms have been reserved in the Hotels Plaza and Tucholsky. The location of these two hotels can equally be seen on the map mentioned above, or directly at www.plaza-bochum.de or www.art-hotel-tucholsky.de. Both accommodation and breakfast will be covered by the conference organizers.

Catering

Lunches and dinners will be provided by the organizers. In between, refreshments and snacks will be offered at the Institute.

Travelling

Travel expenses will be reimbursed by the organizers, specifically: second class train fares and economy class airfares. Connections from the airports (Düsseldorf, Köln/Bonn, Dortmund) to Bochum can be found under www.bahn.de. Do not hesitate to ask for help in organizing your trip. In the conference folders, you will find a travel expenses form. This you should fill in – you just need to state your travelling route and bank account no. (IBAN and Swift Code) and send it, together with the **original** (!) tickets and receipts, to the organizers. You will be reimbursed within short notice.

Conference folders

Conference folders will be prepared, containing name tags, programme, list of participants, and further information.

Panel contributions

In order to guarantee a stimulating debate on solid bases all authors are kindly requested to submit a paper of 6-10 pages including basic information to the issues of the conference. The oral presentations in the course of the conference should be kept short – no longer than 15 minutes. Please do take this time scheme seriously. Summarize the main threads of your argument for oral presentation. The space foreseen for discussion should indeed be used for this purpose. The chair persons are advised to see to keeping with the schedule quite strictly, as to provide for using the time intended for discussion indeed as such. The oral presentations should give an overview of the main arguments and theses. During the discussions, for which an hour is reserved, we can go into detail, working on establishing comparative threads.

Technical devices (overhead and beamer) will be available. Should you wish to employ a beamer, please let us know in advance.

Further information

For any question, comment, or information please do not hesitate to contact Dr. [Jürgen Mittag](#) at the Institute for Social Movements, Tel. +0049-234-32-26920.