Author's guidelines
for submissions to
MOVING THE SOCIAL
JOURNAL OF SOCIAL HISTORY AND THE HISTORY OF SOCIAL MOVEMENTS

Moving the Social - Journal of Social History and the History of Social Movements is a multi-disciplinary, international journal that aims at a broad readership of a diverse academic and non-academic background. Authors should be responsive to the broad coverage of this journal in their terminology: please avoid acronyms, define technical terms and theoretical concepts carefully, and explain regional specifics. Please don't expect any knowledge of languages other than English from the readers. The sentence structure should be clear and explicit. If your first language is not English, please make sure that your article will be proofread for style, expression and grammar prior to submission to the journal editors.

Format: please submit your contribution as a word document.

Length: articles should be ca. 8,000 words long, including footnotes. For exceptions please contact the Managing Editor in advance.

Abstract: please attach an abstract (ca. 200 words) below the headline on top of your article.

Author's biographical statement: please add a very short bio of the author(s) (ca. 75 words) below your article.

Page setup: the page setup should be 2.5 cm on each side. Use Times, size 12, for the main body of your article. Use Times, size 10, for footnotes. Tab stop is 0.5 cm; line spacing for the main text as well as the footnotes is 1.5. Please use full justification for the whole text. Commas should be used for numbers greater than 1,000.

Spelling: *Moving the Social* only uses one type of British spelling:
- Please use "ou" instead of "o" for words like "labour" or "neighbour".
- Use the ending "-ise" instead of "-ize" for words like "emphasise" or "recognise".
- Use "s" instead of "z" for words like "organisation" or "industrialisation".

Avoid the usage of capital letters unless they appear in headlines and proper names.

Headlines: the headline of the article should be in size 16 and not bold. The subheadings of the article sections should be in size 14 and not bold.

Acronyms: even popular abbreviations, like OECD, EU or SPD should be spelled out at the beginning: Organisation for Economic Co-operation and Development (OECD), European Union (EU), *Sozialdemokratische Partei Deutschland* (SPD) or Social Democratic Party of Germany (SPD). Don't use WWI or WWII. It is the First World War and the Second World War.

Names: use full name of persons and authors when used for the first time, even for famous persons like Karl Marx.

Numbers: please write any number up to nine as word and any number from 10 onwards as cipher. Decimal digits, including numbers lower than 10, should always be written as ciphers and be divided by full stop (.); for example: 0.5 or 8.35 or 101.5. Please don't use ciphers for very large round numbers, like "one million", and use a combination for numbers like "1.5 billion".

Per cent: please don't use the % sign or percent: per cent is the correct form for this journal.

Inverted commas: try to avoid inverted commas, unless you quote. Exceptions may apply for informal terms.

Italics: titles of books, songs, poems, articles, TV and radio stations (even if commercial), and research groups should be italicised. Names of companies should not be italicised. If the titles include italicised terms, please unitalicise them.

Titles, when used as sources within the footnotes, should not be italicised.

Titles, when used in an explanatory footnote, should be italicised.

Use italics for foreign words, even if relatively common in English: e.g. *vis-à-vis* or *zeitgeist*.

You may also use italics to emphasise a particular term or statement. You can also italicise parts of citations. For example: "The actions of the British Empire and Canadian states are identified as not only prompting *nationalist* responses but also shaping their *liberal* character" [italics added].[1].

Quotations: for quotations use double quotation marks, unless they are longer than three lines. Quotations that are longer than three lines should be separated: one centimetre indentation on the left side, justification on the right side. Use square brackets to shorten citations, inserted words within quotation, or the replacement of capital letters. For example:

James Kennedy argued that "[t]he actions of the […] states [were] not only prompting nationalist responses but also shaping their liberal character."

Use single quotation marks or inverted commas within the quote.

If you cite from a source in a language other than English the following two options apply:

- You can provide only the translation and indicate "translated by the author".
- You can also provide the original quote within the footnote as well as the translation within the main body of the text and indicate "translated by the author".

References: please don't use any endnotes or in-text references but footnotes. References must finish with full stop (.) or can be divided by semicolon (;).

Internet sources:

Please provide enough information for sources that are online!

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[1] James Kennedy: Liberal Nationalisms: Empire, State and Civil Society in Scotland and Quebec, Montreal & Kingston 2013, p. 9.

Otto Bauer: Die Nationalitätenfrage und die Sozialdemokratie, Wien 1907, republished by Marxist Internet Archive, at: http://www.marxists.org/deutsch/archiv/bauer/1907/nationalitaet/index.html (accessed on 24 June 2013).

The Melbourne Anarchist Club: Aims & Principles (Ratified at the MAC Annual General Meeting, 28 October 2007), at: http://mac.anarchobase.com/about/ (accessed on 25 June 2013).

Monograph:

Benedict Anderson: Imagined Communities: Reflections on the Spread and Origin of Nationalism, 2nd ed., London 1991.

Book chapter in monograph:

David Harvey: The Right to the City, in: David Harvey: Rebel Cities: From the Right to the City to the Urban Revolution, London 2012, ch. 1.

Book with more than one author or editor:

Stefan Berger/Angel Smith (eds.): Nationalism, Labour and Ethnicity, *1870-1939*, Manchester 1999.

Book chapter in edited volume:

Jie-Hyun Lim: Labour and the national question in Poland, in: Stefan Berger/Angel Smith (eds.), Nationalism, labour and ethnicity, *1870-1939*, Manchester 1999, pp. 121-144.

Journal article:

Frank Bongiorno: "Real Solemn History" and its Discontents: Australian Political History and the Challenge of Social History, in: Australian Journal of Politics & History 56:1 (2010), pp. 6-20.

Please mention volume and issue number if available (…Australian Journal of Politics & History 56:1…).

Please also mention first and final page of the article, as well as the particular page number referred to (… pp. 6-20, p. 8.).

Articles in weekly or daily newspapers:

If author is not stated:
Westfälischer Kämpfer: 10 Jahre Kommunistischer Jugendverband Deutschland, 1 April 1926.

If author is stated:
Gerd Höhler: Die Frau in Rot, in: Westdeutsche Allgemeine Zeitung (WAZ), 8 June 2013.

If online:

Aida Eedemarian: Noam Chomsky: 'No individual changes anything alone', in: The Guardian, 22 March 2013, at: http://www.guardian.co.uk/world/2013/mar/22/noam-chomsky-no-individual-changes-anything-alone (accessed on 25 June 2013).

Archival material:

Please try to be clear and consistent, so that also non-historians will be able to grasp the origins of your primary sources. Provide full information on the actual source in English; explain the acronym of the archive and its location when you refer to it for the first time.

Graphics, photos, illustrations, maps and tables: if you wish to develop or copy graphics, photos, illustrations, maps, or tables please make sure that the images are transparent, printable and the sources are clearly stated. They should be at 300 dpi in the size in which they are meant to be printed. (You could additionally send the images in a separate document, which can be forwarded to the publishing house.)

Graphics, photos, illustrations and tables should always be explained in the text!